

2024 Shawano County Fair  
Vendor Application

**Commercial Building Application**

- Applications and deposit are due by April 1, 2024

**\*\* Must have this information!**

Business/Organization (DBA): \_\_\_\_\_

Legal Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

**\*\* Wisconsin Seller's Permit Number: 456 - \_\_\_\_\_ - \_\_\_\_\_**

**\*\* SSN: (last 4 Digits) \_\_\_\_\_ or FEIN: (last 4 Digits) \_\_\_\_\_**

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred Method of Contact: \_\_\_\_\_

Items Sold/Services Advertised: \_\_\_\_\_

Number of Booths (8 x 10 spaces) \_\_\_\_\_ @ \$200 each

Deposit (sent back following the fair if contract is fulfilled) \$25

Electricity - \$30

Shawano Ag Society Insurance (if needed) - \$150

Preferred pass type (circle one): Day Pass (10 free) or Season Pass (2 free)

# Of additional day passes: \_\_\_\_\_ @ \$4 Each

# Of additional season passes: \_\_\_\_\_ @ \$20 Each

Reserved Parking Pass (limit one per vendor) \$25

Total:

- **This contract is subject to the regulations of the society as stated on the enclosed rules. I understand the regulations and will abide by them. I will fulfill my financial obligations to be a vendor at the Shawano County Fair as stated on this contract if my application is accepted. Electricity is monitored, any excess electricity that is used will be billed accordingly. The Shawano Area Ag Society reserves the right to refuse any application received. Refunds will be issued if any application is rejected.**

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**Vendor Signature**

**Date**

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**Society Signature**

**Date**



## 2024 Shawano County Fair Vendor Application & Information

**Event Dates: August 28 thru September 2, 2024**

To whom it may concern:

Please find enclosed the 2024 Shawano County Fair vendor application and supporting information. Previous vendors have been given first preference on vendor application, which will remain open until April 1, 2024.

### Information

**PASSES:** Vendors have the option to receive ten day passes *OR* two season wristbands at no cost. Up to 50 additional day passes can be purchased at \$4 each (includes general parking). Each pass allows admission and parking for one individual. In the event you have to leave the grounds during the day, you must receive a ticket at the gate for re-entry. Season wristbands are available in replacement of day passes. Additional season passes can be purchased for \$20 each. These allow general parking and unlimited entry to the grounds during the fair.

Reserved parking passes are available for \$25 (limit one per vendor).

Please plan accordingly as to how many passes your business/organization will need for staff to enter the grounds. We will not reimburse anyone at the fair office for admission/parking fees regardless of circumstance.

**ELECTRIC FEES:** Outdoor vendor electricity is assessed at a \$60 minimum charge and then metered for additional usage and charged accordingly. Commercial building vendors will be charged \$30 for use of electric.

**VENDOR CAMPING:** Camping is available for vendors and is reserved on a first come, first serve basis. Limited spots are available. If you would like to reserve a campsite, please contact the fair office as soon as possible. Note that the option to pay for camping is not available on this application.

**INSURANCE:** All vendors must supply a copy of liability insurance coverage 60 days prior to the start of the fair. Insurance is available underneath the Shawano Area Agricultural Society Policy at a cost of \$150 if needed (option for insurance is available on application).

**Proof of insurance is due by July 1, 2024**

**Please return signed Application AND deposit by April 1, 2024.** Spaces are limited and will be considered based on applications that are first received. If your application is accepted, you will be notified by the contact preference given and additional information will be provided following the April 1<sup>st</sup> Deadline. Any application that is rejected will be refunded the deposit. As a courtesy, we ask that you contact us as soon as possible if you do not intend to return as a vendor. Applications will be opened to the public following April 1, 2024 if spots remain available.

\*This is an application to be a vendor. We reserve the right to refuse any application. Deposits are non-refundable following August 1<sup>st</sup>, 2024.

**2024 Shawano County Fair  
Shawano Area Agricultural  
Society**

**Regulation For Commercial Building Vendor Contract**

1. Vendor is entitled to ten free "day passes" OR two "season passes". All vendors may purchase one reserved parking pass for \$25. Each pass will allow one individual and their vehicle into the fairgrounds. Only those vehicles with reserved parking passes will be allowed to park in designated areas. The reserved parking pass must be kept in the window at all times. Vendor may purchase additional day passes at \$4 each or season passes at \$20 each. Only one reserved parking pass per vendor is permitted. If you need to leave the grounds at any time during the day, a wristband will be put on you for re-entrance to grounds (wristbands available at entrances).
2. Renter must supply all their own tables, chairs, and any other needed supplies for their booth.
3. Such space as may be let under this contract shall remain under the control of the Society and the vendor shall not assign said space, or any portion thereof, for any purpose whatsoever without the written consent of the proper officers of the Society. Any violation of this provision shall immediately forfeit this contract and the privileges sold under it.
4. Default in the payment of any portion of the within specified consideration when due, shall void this contract and shall give the Society the right to repossess such space without legal process, with or without notice. All monies that may have been paid under the terms of this contract, together with all rights conferred shall, upon such repossession, become forfeited to the Society without recourse on the part of the vendor.
5. The Society shall not be responsible for any breach of the law by the 'vendor' or their servants or agents. Except for intentional misconduct or gross negligence, the 'vendor' agrees not to bring any suit for damages against said Society, its officers or members for any injuries which may occur to themselves or their servants or agents, and further agrees to fully indemnify the Society for any loss or damages resulting from negligence on the part of themselves or of their employees, servants or agents.
6. The proper officers of the Society shall have the right to specifically designate the space to be let under the terms of this contract.
7. The space to be occupied under the terms of the contract must be occupied as follows: **The space must be set up by no later than 3 pm on the Thursday, August 29, 2024 and remain set up until at least 6 pm on Monday, September 2, 2024** unless a specific statement in writing is made to the vendor for later occupancy or early departure by the appropriate representative of The Shawano Agricultural Society. If the vendor does not occupy its designated space by 3 pm on Thursday, the Society will not guarantee space location. Location will then be at the discretion of the Society. On the last day of the Fair, vendor may take down the booth no earlier than 6 pm.
8. In addition to the rental fees, the vendor will pay a deposit to the Society, in the

**amount of \$25 prior to occupying the rental space. If the renter abides by all rules, herein, the deposit will be returned to the renter following the end of the fair.**

9. Camping on the grounds will be assessed at the following rate: \$25 per night or **\$125 for the full week (without AC) or \$150 for the full week (with AC) and needs to be approved before payment. Food storage trailers using electricity are charged an additional \$85 each.**
10. The Renter agrees to peaceable surrender possession of the space described in this contract in the event of the failure to comply with any of its provisions upon the demand of the Society and further agrees to waive all damages of claims in the event such demand shall be made.
11. The Society reserves the right to cancel this contract if, in the judgment of the proper officers of the Society, the business or exhibition carried on by the renter, or the manner of conducting the same shall be objectionable to the public or not as represented at the time this contract is signed, or  
**does not comply with state requirements. In the event of cancellations all payments previously made thereon shall become forfeited to the Society.**
12. The vendor agrees to conduct the business or exhibition described in the contract wholly within the space rented. In no instance will walking privileges be granted.
13. The Society shall have a lien upon the goods, lumber, stand and implements used in the operation of the privilege granted under the terms of this contract, and the same shall not be removed from the grounds until full payment of the contract is acknowledged by the proper officer of the Society. In the event of default in any payment, the proper officer of the Society may take possession of said goods, lumber, stand and implements, and sell the same at public sale, applying the proceeds to the payment of said contract price, paying any amount received above its claim to the renter or his agents.
14. The Renter agrees that their property will be removed from the grounds of the Society within forty-eight (48) hours after the close of the fair, and that all accumulations as a result of this occupancy shall be disposed of under the direction of the Society. If the space is not left in the condition it was acquired, a \$25 fee or actual costs, whichever is greater, will be assessed for cleanup. In the event the assessment is not paid, the vendor will be deprived of their space the following year.
15. All amplification systems are to be operated under the supervision of the Society and vendor agrees to observe rules and regulations in the respect, which include volume settings that will not annoy competitive concessions or the public. The authorized officers of the Society shall be sole judge as to what shall not constitute a nuisance.
16. If requested, the vendor agrees to complete a basic exhibitor information card prior to execution of the contract.

17. Vendor must park private vehicles in designated parking areas only.
18. The Society prohibits the sale of "string in a can", knives with a blade greater than (3) three inches, lasers, any obscene materials, and any illegal substances. The Society reserves the right to determine if any item is obscene or illegal in nature.
19. The vendor agrees to comply with established insurance rules designated by the Society. Each vendor must supply a copy of their insurance coverage 60 days prior to the fair. The Society can provide insurance at a cost of \$150 per renter.
20. Any pet accompanying the vendor must be kept in an approved enclosed area outside of the commercial building.
21. Additional regulations posted shall be incorporated as terms of this set of regulations and as terms of the rental contract.
22. After reading and understanding the above regulations and agreeing to comply with the above regulations, sign and date the designated area on the enclosed application and contract. Keep this copy of the regulations in your 2024 Shawano County Fair file for further reference.
23. NOTE: The person writing out the check for payment MUST include information required on the bottom of the contract.

*Revised September, 2022*

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**Vendor Signature**

**Date**